

DEPARTMENT OF PARKS AND RECREATION
RECREATION SERVICES



CITY OF SAINT PAUL

Mayor Christopher B. Coleman

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The Department of Parks and Recreation is accepting applications for fee assistance to help parents/guardians with program fees for youth, ages 18 & under. Families, with 1-3 children, who meet the eligibility requirements, could receive a \$75 credit for each child. For households with more than 3 children, each child will receive a \$50 credit. Fee assistance credits can be used towards most recreational sports or activities offered by Parks and Recreation.

To qualify for fee assistance, children must live in Saint Paul and meet family income guidelines. Applications are available at any recreation or can be found at www.stpaul.gov/parks. Applying for fee assistance does not guarantee that a child will receive it. Due to limited funds the selection process will be a lottery format where eligible participants are chosen at random.

For more information, call 651-266- 6434 or e-mail andy.rodriguez@ci.stpaul.mn.us.

Listed below is the fee assistance process:

- Parents/guardians must complete the application form and bring it along with proof of residency to any recreation center. Proof of residency can include a current driver's license, current utility or phone bill. The name on the document must match the name of the individual applying for the assistance.
- Deadline to submit an application is May 1, 2009.
- Only one application per household will be accepted.
- Applicants who receive fee assistance can only use credits towards programs that are registered for after May 15. Refunds will not be issued for past registered programs, or un-used credits.
- Parents/guardians can include all children, ages 18 & under, on one form. A separate application form for each child is not necessary.
- Rec. Center staff will review the application for completeness and make sure the residency requirement is met.
- The application is then sent on to be reviewed for income eligibility. Families who meet the income guidelines, which are based on federal guidelines, are then eligible to be part of the selection process. Due to limited funds, the selection process will be a lottery format where eligible participants are chosen at random.
- Parents will be contacted via e-mail, mail or phone May 15, 2009 as to whether or not their child(ren) have been selected to receive fee assistance. Parents will also receive instructions as to how to use the credit when registering their child for an activity.
- Fee assistance credits must be used by December 31, 2009.



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